

ROMAN *Books*

2nd Floor, 38/3, Andul Road, Howrah 711109, WB, India.

Telephone : +91-(0)33-26687979 | E-mail : response@romanbooks.co.in

www.romanbooks.co.in

HOUSE REFERENCING STYLE

1 BOOK

- 1.1 First reference (in footnote / endnote)
- 1.2 Subsequent References (in footnote / endnote / text)
- 1.3 Consecutive References (in footnote / endnote / text)
- 1.4 Bibliography (at the end of your work)

2 ARTICLE OR CHAPTER IN BOOK

- 2.1 First reference (in footnote / endnote)
- 2.2 Subsequent References (in footnote / endnote / text)
- 2.3 Consecutive References (in footnote / endnote / text)
- 2.4 Bibliography (at the end of your work)

3 ARTICLE IN JOURNAL

- 3.1 First reference (in footnote / endnote)
- 3.2 Subsequent References (in footnote / endnote / text)
- 3.3 Consecutive References (in footnote / endnote / text)
- 3.4 Bibliography (at the end of your work)

4 ONLINE RESOURCE

- 4.1 First reference (in footnote / endnote)
- 4.2 Subsequent and Consecutive References (in footnote / endnote / text)
- 4.3 Bibliography (at the end of your work)

1 BOOK

1.1 First Reference (in footnote / endnote)

Information should be given in the following order: author (first name, followed by second and last names), title, editor (if applicable), edition (if other than the first), number of volumes, publication information in parenthesis (place of publication: name of publisher, year of publication), volume number (if the work is part of a multi-volume work), page number(s) preceded by 'p.' (if one page) or 'pp.' (if multiple pages). For example:

Robert Maslen, *Elizabethan Fictions: Espionage, Counter-espionage and the Duplicity of Fiction in Early Elizabethan Prose Narratives* (Oxford: Clarendon Press, 1997), p. 25.

William Hazlitt, *The Complete Works of William Hazlitt*, ed. by P. P. Howe, 21 vols. (London: J. M. Dent, 1930-34), X, p. 260.

1.2 Subsequent References (in footnote / endnote / text)

Information should be given in the following order: author's last name, year of publication in parenthesis, volume number (if the work is part of a multi-volume work), page number(s) preceded by 'p.' (if one page) or 'pp.' (if multiple pages). For example:

Maslen (1997), p. 26.

Hazlitt (1930-34), X, p. 261.

1.3 Consecutive References (in footnote / endnote / text)

Consecutive references should be cited as:

Ibid, p. 261.

1.4 Bibliography (at the end of your work)

Bibliography MUST be organized in an alphabetical order based on the author's last name with a minimum 0.5 cm hanging indent. Information should be given in the following order: author (last name, followed by first and second names), title, editor (if applicable), edition (if other than the first), number of volumes, publication information in parenthesis (place of publication: name of publisher, year of publication), volume number (if the work is part of a multi-volume work). For example:

Hazlitt, William, *The Complete Works of William Hazlitt*, ed. by P. P. Howe, 21 vols. (London: J. M. Dent, 1930-34), X.

Maslen, Robert, *Elizabethan Fictions: Espionage, Counter-espionage and the Duplicity of Fiction in Early Elizabethan Prose Narratives* (Oxford: Clarendon Press, 1997).

2 ARTICLE OR CHAPTER IN BOOK

2.1 First Reference (in footnote / endnote)

The information should be given in the following order: author's name (first name, followed by second and last names), title of chapter or article in single quotation marks, the word 'in' (preceded by a comma) followed by title, editor's name, and full publication details of book as exemplified hereunder, page number(s) preceded by 'p.' (if one page) or 'pp.' (if multiple pages), of the particular reference.

Alice Jenkins, 'Humphry Davy and the Love of Light', in *1798: The Year of the Lyrical Ballads*, ed. by Richard Cronin (Basingstoke and London: Macmillan, 1998), p. 136.

Martin Elsky, 'Words, Things, and Names: Jonson's Poetry and Philosophical Grammar', in *Classic and Cavalier: Essays on Jonson and the Sons of Ben*, ed. by Claude J. Summers and Ted-Larry Pebworth (Pittsburgh: University of Pittsburgh Press, 1982), p. 41.

2.2 Subsequent References (in footnote / endnote / text)

Information should be given in the following order: author's last name, year of publication in parenthesis, pagination. For example:

Jenkins (1998), p. 137.

Elsky (1983), p. 40.

2.3 Consecutive References (in footnote / endnote / text)

Consecutive references should be cited as:

Ibid, p. 41.

2.4 Bibliography (at the end of your work)

Bibliography MUST be organized in an alphabetical order based on the author's last name with a minimum 0.5 cm hanging indent. Information should be given in the following order: author (last name, followed by first and second names), title of chapter or article in single quotation marks, the word 'in' (preceded by a comma) followed by title, editor's name, and full publication details of book as exemplified hereunder, first and last page numbers of article cited preceded by 'pp.'

Elsky, Martin, 'Words, Things, and Names: Jonson's Poetry and Philosophical Grammar', in *Classic and Cavalier: Essays on Jonson and the Sons of Ben*, ed. by Claude J. Summers and Ted-Larry Pebworth (Pittsburgh: University of Pittsburgh Press, 1982), pp. 31-55.

Jenkins, Alice, 'Humphry Davy and the Love of Light', in *1798: The Year of the Lyrical Ballads*, ed. by Richard Cronin (Basingstoke and London: Macmillan, 1998), pp. 133-150.

3 ARTICLES IN JOURNALS

3.1 First Reference (in footnote / endnote)

The information should be given in the following order: author's name (first name, followed by second and last names), title of article in single quotation marks, title of journal in italics, volume number in arabic numerals, year(s) of publication in parentheses, page number(s) preceded by 'p.' (if one page) or 'pp.' (if multiple pages), of the particular reference.

Alison Chapman, 'Mesmerism, Agency, and the Courtship of Elizabeth Barrett and Robert Browning', *Victorian Literature and Culture*, 27 (1999), p. 310.

Victor Skretkowicz, 'Devices and their Narrative Function in Sidney's *Arcadia*', *Emblematica*, 1 (1986), p. 268.

3.2 Subsequent References (in footnote / endnote / text)

Information should be given in the following order: author's last name, year of publication in parenthesis, pagination. For example:

Chapman (1999), p. 311.

Skretkowicz (1986), p. 270.

3.3 Consecutive References (in footnote / endnote / text)

Consecutive references should be cited as:

Ibid, p. 272.

3.4 Bibliography (at the end of your work)

Bibliography MUST be organized in an alphabetical order based on the author's last name with a minimum 0.5 cm hanging indent. Information should be given in the following order: author (last name, followed by first and second names), title of chapter or article in single quotation marks, the word 'in' (preceded by a comma) followed by title, editor's name, and full publication details of book as exemplified hereunder, first and last page numbers of article cited preceded by 'pp.'

Chapman, Alison, 'Mesmerism, Agency, and the Courtship of Elizabeth Barrett and Robert Browning', *Victorian Literature and Culture*, 27 (1999), pp. 303-319.

Skretkowicz, Victor, 'Devices and their Narrative Function in Sidney's *Arcadia*', *Emblematica*, 1 (1986), pp. 267-92.

4 ONLINE RESOURCE

4.1 First Reference (in footnote / endnote)

For Online Journals: follow the journal article citation mentioned above and before the page no. simply add the complete URL (with protocol, e.g. http, https, ftp etc.) of the source (with < > symbols) followed by the date of access (within closed brackets) as exemplified hereunder:

Suman Chakraborty, 'Meaning, Unmeaning & the Poetics of L=A=N=G=U=A=G=E', *IRWLE*, 4 (2008), <<http://www.worldliltonline.net/art3.pdf>> [accessed 25th July 2008], p. 18.

For Any Other Online Resource: Just mention the complete URL (with protocol, e.g. http, https, ftp etc.) of the source (with < > symbols) followed by the date of access (within closed brackets). For example:

<<http://www.romanbooks.co.in/9788190678865.php>> [accessed 19th October 2009]

4.2 Subsequent and Consecutive References (in footnote / endnote / text)

For Online Journals: Information should be given in the following order: author's last name, year of publication in parenthesis, pagination (for PDF / Word / Similar Document). For example:

Chakraborty (2008), p.19.

Consecutive references should be cited as:

Ibid, p. 272.

For Any Other Online Resource: Just mention the complete URL (with protocol, e.g. http, https, ftp etc.) of the source (with < > symbols) followed by the date of access (within close brackets). For example:

<<http://www.romanbooks.co.in/9788190678865.php>> [accessed 19th October 2009]

Consecutive references should be cited as:

<<http://www.romanbooks.co.in/9788190678865.php>> [accessed 19th October 2009]

4.3 Bibliography (at the end of your work)

Bibliography MUST be organized in an alphabetical order based on the author's last name with a minimum 0.5 cm hanging indent.

For Online Journals: Follow the journal article citation and before the page no. simply add the complete URL (with protocol, e.g. http, https, ftp etc.) of the source (with < > symbols) followed by the date of access (within close brackets) as exemplified hereunder:

Chakraborty, Suman, 'Meaning, Unmeaning & the Poetics of L=A=N=G=U=A=G=E', *IRWLE*, 4 (2008), <<http://www.worldlitolonline.net/art3.pdf>> [accessed 25th July 2008], pp. 16-26.

For Any Other Online Resource: Just mention the complete URL (with protocol, e.g. http, https, ftp etc.) of the source (with < > symbols) followed by the date of access (within close brackets). For example:

<<http://www.romanbooks.co.in/9788190678865.php>> [accessed 19th October 2009]